

Draft Minutes of Stoke Golding Parish Council

Minutes of the 381st meeting of Stoke Golding Parish Council held in the Methodist Church Hall on Wednesday 2nd August 2017

Attendance: Cllr R Terheege (in the chair), S Beale, C Pegg, R Fisher, R Mitchell and N Smith, Parish Clerk Theresa Case, County Councillor Ivan Ould, Borough Councillor Reg Ward, residents.

381/1 Apologies for Absence Cllr Goodsell.

381/2 Declarations of interest on items on the agenda and dispensations: None.

A report by County Cllr Ivan Ould was circulated to all councillors prior to the meeting and the following issues were discussed:

1. East Midlands Ambulance Service delays.
2. Road Speed – no traffic reduction schemes likely due to cut backs.
3. School place planning.
4. Parish Forum.
5. Safer Communities – meeting with Lord Willy Bach.
6. George Elliott Hospital endoscopy unit.
7. Concerns from resident.

Developments going ahead without S106 provision were discussed and plans for LCC to fund variable speed cameras in five locations.

Borough Councillor Reg Ward reported on the following issues:

1. Fleet procurement at HBBC.
2. Recycling at HBBC.
3. Morris Homes – discussions continue with HBBC planning and East Midlands Housing and a viability assessment has been carried out.
4. Mar City - convent site development.
5. Parish and Communities Initiative Fund.

381/3 Confirmation of 380th meeting minutes:

It was **RESOLVED** that the minutes of the Parish Council meeting held on 5th July 2017 were unanimously **AGREED** and the Chairman signed the minutes of the 380th meeting as a correct record of the meeting.

3814 Matters arising:

Crime Report for May 2017– no data available from the poilice.uk website.

381/5 Reports of elected officers of the council and the clerk:

a) Financial Progress Report

The following was **RESOLVED**:

- The Financial Report was unanimously **AGREED** and it was signed by the Chairman.
- Income for the month of June 2017 was **NOTED** at £74.00.
- Expenditure for the month of June 2017 was **VERIFIED** at £3,367.26.
- The bank reconciliation for the month of June 2017 was **NOTED**.

b) Reports of Council representatives and Clerk:

Cllr Pegg and the Clerk reported on ground maintenance and the following was **RESOLVED**:

- It was **AGREED** to proceed with additional work as follows: extra cut to Bennett Close at £30, weed killing and cut back at Church Walks at £119 and cut to cricket outfield at £60.
- It was **AGREED** that additional cuts to Bennett Close and maintenance of Church Walks should be added to the contract for next year.

The area around the post office and the telephone box were discussed and the following was **RESOLVED**:

- It was **AGREED** to put on the agenda for next month.
- To **ACTION** Cllr Fisher to speak to Liz at the post office.
- To **ACTION** the clerk to make enquiries with LCC regarding ownership/responsibility for the land.

Cllr Pegg reported on the pathways at Wykin Lane cemetery.

c) Playground inspection:

Monthly report: **NOTED**.

RESOLVED ACTION: Clerk to ask MS if the play area gate can be adjusted.

381/6 Planning Application Matters:

Planning application procedures were discussed and reviewed as follows:

a) New Applications: None.

b) Amended: None

c) Permissions approved:

5 Stoneley Road, SG – two storey extension and erection of porch.

12 Roseway, SG – variation of condition 2 of planning permission 17/00024/HOU to provide 100mm set back to side extension; replacement of rear window with roof light; and addition of side detailing to brickwork.

37 Wykin Lane, SG – erection of detached triple garage.

20 Hinckley Road, SG – two storey side and rear extension.

d) Refusals: None

e) Appeals: None

f) Withdrawn: None.

381/7 Neighbourhood Plan

The following was **RESOLVED**:

- The minutes of the NPAC meeting held on the 18th July were **NOTED** and the actions **AGREED**.

381/8 Sport in Stoke Golding (SISG)

Nothing to report.

381/9 Trees

The following tree issues were discussed:

1. Cllr Fisher reported on the Xmas tree and provided photos of the suggested species, the following was **RESOLVED**:
 - It was **AGREED** to proceed with Sorbus aucuparia 'sheerwater seedling' at a cost of £140-160, to be planted by HBBC in the autumn.
 - To **ACTION** the clerk to update the Charity of Thomas Barton.

381/10 Play equipment

Project and funding deadlines were discussed.

381/11 Memorial safety – gravestone repairs

The following was **RESOLVED**:

- It was **NOTED** that 50% funding from the Environmental Improvement programme for phase 2 has been confirmed.
- It was **NOTED** that the notice has been displayed and the work will commence after 28th August 2017.

381/12 St Margaret's Churchyard

The following was **RESOLVED**:

- It was **NOTED** that it is a statutory obligation for the Parish Council to maintain the churchyard.
- It was **NOTED** that the Parish Council's public liability insurance will cover the churchyard.
- It was **NOTED** that events held by the PCC on the churchyard will require a risk assessment of the land to be carried out by the Parish Council prior to the event and evidence of insurance and a full risk assessment of activities to be carried out by the PCC.
- It was **NOTED** that initial prices for the pathway are still pending.

381/13 To make arrangements for Remembrance Day

The Remembrance Day service will be on the 12th November at the Methodist Church.

The following was **RESOLVED**:

- It was **NOTED** that Cllr Beale will take part in the service at the cemetery, in the absence of Cllr Terhegge.
- To **ACTION** the clerk to confirm the bugler.

381/14 To initiate annual appraisal for the Clerk

RESOLVED ACTION: Cllr Terhegge to carry out the appraisal and report in writing prior to the annual review of the clerk's salary at the October meeting.

381/15 Conclusion of audit

The following was **RESOLVED**:

- It was **NOTED** that the annual external audit of the accounts was now complete and notice of the conclusion of audit will be published on the Stoke Golding Village website and on the Parish Council noticeboard.

381/16 Pitch hire

The following was **RESOLVED**:

- The minutes of a meeting with the Cricket Club on 20th July were **NOTED** and the actions **AGREED**.
- Comments from the Adult FB Club regarding pitch hire fees were **NOTED**.
- To **ACTION** the clerk to reply to the Adult FB Club.

381/17 Convent community land

The following was **RESOLVED**:

- The following information from Aurora Living was **NOTED**:
The Chief Executive has agreed in principle to a lease/ licence to use the land for a 25 year period, based on the following provisos:

- 1) The Company may promote the area for future residential development during the 25 year period, the parish will not object to the Company promoting the site
- 2) Should the site be considered by H&BBC as being suitable for residential development, the parish will not object to proposals.
- 3) Should planning permission be obtained for development of the land, a notice period of 3 months to vacate the land will break the 25 year period.
 - It was unanimously **AGREED** that the Parish Council should not proceed with an agreement to lease the community land.
 - To **ACTION** the clerk to draft a reply to Aurora Living and circulate to councillors for approval.
 - To **ACTION** the clerk to contact residents to update them.
 - It was **NOTED** that following an enquiry from HBBC Planning Enforcement Team, as to whether the Parish Council would wish to adopt the play area, further information has been sought and is still pending.

381/18 Laburnum Cottage

Cllr Mitchell reported on data from the Neighbourhood Plan questionnaires which confirmed that the majority of residents valued green space and considered that future developments should maintain the character of the village. Councillors raised concerns that this data was not relevant to the Laburnum Cottage application. Cllr Terheege read the comments already submitted by the Parish Council on the 8th June 2017 and residents agreed that the Parish Council had made sufficient representation to HBBC Planning.

381/19 To resolve upon the monthly schedule of payments

It was **RESOLVED** that the schedule of payments was unanimously **AGREED** and the Chairman signed the schedule. The Parish Council to proceed with payments as follows: August 2017 - electricity to pavilion £38.00, admin – clerk's salary and office expenditure £653.72, Ironstyles – railing refurb £522.00, gravedigger – interments £200.00, Grant Thornton – audit £360.00 and ground maintenance - contract £1,253.67, additional work – Bennett Close and cricket cuts, Church Walks maintenance £209.00, playground inspection, play equipment repair and WL Cemetery sign refit £100.00.

381/20 To receive and consider such communications as received by the Chairman of the council

Written

WW1 and WW2 memorial benches

RESOLVED ACTION: Clerk to contact the Charity of Thomas Barton.

Verbal

Cemetery administrator – soil enclosures

The following was **RESOLVED:**

- It was unanimously **AGREED** to proceed with the removal of soil, at a cost of £520.
- To **ACTION** the clerk to ask MS to remove the soil as agreed.
- To **ACTION** the clerk to seek drainage advice, regarding the piping and filling of the ditch.

381/21 To consider items needed to be brought to public's attention

None

381/22 Any Other Business

The following was **RESOLVED:**

- It was unanimously **AGREED** for the clerk to attend LRALC planning training, at a cost of £40 and to investigate data protection training for Cllr Beale to attend.
- It was **AGREED** that £120 be added to the annual admin budget for future training needs.
- A request for use of the recreation field for Stokefest was **AGREED** and the relevant insurance implications were discussed.

MATTERS FROM WHICH THE PUBLIC MAY BE EXCLUDED - There were none.

The meeting closed at 9.15pm

Next meeting:- Methodist Hall, Wednesday 6th September 2017 at 7pm

